

Cochrane Archery Club
Special Executive Meeting - Covid 19
September 2, 2020
Cochrane Archery Club Indoor Range

Present: Derrick Smith, Greg Gerlitz, Pat Caddy, Taylor Kaczmer, Jens Mehlhase,
Norm Hogg, Chase Diaz, Erica Kierzek, Brent Rausch

Call to order: 19:10

New Business related to Covid 19

1. Discussion regarding the potential reopening the Indoor Range:
Following the discussion, it was agreed that the Indoor Range would reopen
October 1 2020 for members only.

The following protocols will be put in place:

1. A sign will be posted outside the entrance to the effect that "if you have any of the following symptoms.....DO NOT ENTER"
2. Masks: all entering the building will provide their own masks. Masks will be worn at all times with the exception that; they can be removed when the archer is on the line at one of the shooting positions.
3. All entering the building will sanitize their hands. Sanitizer will be provided.
4. All entering the building will sign in. The sign in sheet will include;
 1. A waiver of liability accepting the possible health risks
 2. A list of symptoms. Signing the sheet is declaration that the person is free of the symptoms and has not been in contact with Covid.
 3. Signing will also be a declaration that the person has read and will comply with the Covid Protocols. Protocols will be posted at the sign in station.
5. Social Distancing will be maintained.
6. The line will have fixed stations positioned so that Social Distancing is maintained. It is only at the stations that masks can be removed. They must be replaced before leaving the station.
7. Initially, the maximum people in the building will be limited to the number of stations on the line (12 or 13 - to be determined). It will at the discretion of the Range Officer in charge if parent/spectators/family members are permitted to enter. Seats will be spaced to maintain Social Distancing and must be min 2 metres back of the line.
8. A time limit of 1 hour will be imposed if there are other members waiting to access the range. If no body is waiting, archers may extend their time.

9. Archers must have their own equipment. The club equipment will be removed.
10. Use of the tools will be controlled by the Range Officer in charge. Tools will be cleaned after each use.
11. The toilet will be available – use at your own risk. A hand sanitizer station will be provided. Toilet will be spray sanitized at end of each night.
12. Action Items
 1. Chase will try to obtain copies of protocols, waivers and sign in sheet from another sporting venue that is in operation and forward to Derrick.
 2. Derrick will send a letter/email to the membership with the protocols and conditions for opening the range.
 3. Pat will organize a range cleanup / preparation for reopening work party.

2. Potential refund of a portion of 2020 membership fees:
Greg lead discussion on the options and rationale for compensating members for the indoor range being closed due to Covid 19.

It was agreed that the members be given the opportunity to;

1. Request a partial refund of their 2020 fees
2. Request that a partial refund of 2020 fees be credited to their 2021 membership
3. Request that their 2020 fees be retained and used for operations. If members do not request option 1 or 2 the default will be option 3

Action: Greg will send a letter/email to the membership advising them of the potential and options for requesting a refund of a portion of their fees. Greg will manage any refunds or roll over of credits to 2021.

3. 3D League:

The range was closed at the end of week 9 of the 12 week 3D season. An online survey was sent to the members of the 3D League to find out if they preferred:

1. To continue and complete the 2020 season if/when the range reopens.
- Or,
2. End the 2020 season and announce the winners based on the results of the 9 weeks completed.

The initial results were; 18 archers had completed the survey with 80% in favour of ending the 2020 season at 9 weeks. However, the survey was extended to Sept 1. Post meeting: Jens provided the result of the survey; 23 responses were received with 81% in favour of ending the 2020 season at 9 weeks.

Action: Brent and Taylor will tabulate the results to the end of Week 9, advise the league members of the results and announce the winners.

It was approved that \$150 of the 3D fees would be available for prizes (\$50 for each category) as well, as engraved shields for the 3 large trophies and small engraved plaques for each of the winners to keep. The remainder of the fees would be released to general revenue to help cover club operating expenses including repair/replacement of targets.

Action: Norm will look at the possibility of fabricating rather than purchasing the plaque backers.

Brent will advise Greg of the winners.

Greg will arrange to have the trophy shields and plaques engraved.

4. Adjournment.

Advise any errors or omissions – Brent Rausch (jbrausch@shaw.ca)